



## **BTVI Invites Proposals for the Painting of the Exterior of the Q Block at Bahamas Technical and Vocational Institute (BTVI) Old Trail Rd Campus**

Proposals should be uploaded to

[rfp-bids@btvi.edu.bs](mailto:rfp-bids@btvi.edu.bs)

**Beginning Thursday, 1<sup>st</sup> August through Friday, 9<sup>th</sup> August 2024 at 2pm  
LATE SUBMISSIONS WILL NOT BE ACCEPTED.**

### **Scope of Works**

#### **Project Overview**

This project involves painting the exterior of the Q Block at BTVI Main Campus, Old Trail Road. The work includes surface preparation, application of paint, and ensuring all safety measures are adhered to as per the Bahamas Health and Safety Act. Additionally, all plexiglass fixtures must be removed where necessary before painting commences.

#### **A. Site Preparation**

1. Mobilisation and Setup:
  - Set up a secure and safe worksite perimeter using barriers and signage.
  - Establish a designated area for storing materials and equipment.
2. Inspection and Removal of Plexiglass where Necessary:
  - Conduct a thorough inspection to identify all areas with plexiglass fixtures.
  - Carefully remove all plexiglass panels where necessary, ensuring not to damage them, and store them in a safe location for reinstallation after painting.

#### **B. Surface Preparation.**

1. Exterior Surfaces
  - Wash surfaces to remove dirt, mildew, and loose paint using a pressure washer.
  - Scrape and sand areas with peeling or flaking paint.
  - Repair cracks, holes, and other imperfections using exterior-grade fillers.
  - Apply a primer coat to bare or repaired areas.

#### **C. Painting Works**

1. Exterior Painting:
  - Apply a minimum of two coats of weather-resistant, high-quality exterior paint to walls, trim, and other surfaces.
  - Ensure even coverage and protection against weather elements.

**NB – BTVI APPROVED COLOURS MUST BE USED**



## D. Safety Measures

1. General Safety:
  - Ensure all workers are equipped with appropriate personal protective equipment (PPE), including gloves, masks, goggles, and hard hats.
  - Set up proper ventilation in interior areas to ensure the safe dispersion of fumes.
2. Compliance with Bahamas Health and Safety Act
  - Provide safety briefings to all workers before commencing work.
  - Ensure first aid kits and emergency contact numbers are readily available on site.
  - Establish a clear evacuation plan in case of emergencies.
3. Work Area Safety
  - Use ladders, scaffolds, and other equipment safely and in accordance with manufacturer guidelines.
  - Secure ladders and scaffolds on stable ground and ensure they are properly erected.
  - Keep work areas clean and free from obstructions to prevent trips and falls.

## E. Post-Painting Activities

1. Reinstallation of Plexiglass:
  - Carefully reinstall plexiglass panels, ensuring they are securely fixed and clean.
  - Inspect all reinstalled plexiglass for any damage or defects.
2. Cleanup and Inspection:
  - Remove all equipment, materials, and debris from the site.
  - Conduct a thorough inspection of the painted areas to ensure high-quality workmanship and adherence to project specifications.
  - Address any touch-ups or corrections as needed.
3. Final Walkthrough:
  - Perform a final walkthrough with BTVI representatives to confirm satisfaction with the work completed.
  - Obtain formal approval and sign-off from BTVI to close the project.

The Bids should reflect Materials Cost, Labour Cost and Total Cost. Additionally, the projected time (in days) to complete the works should also be provided.

### Documents Required:

1. Business License
2. Tax Compliant Certificate
3. Liability Insurance

By adhering to this scope of works, we ensure the painting project is completed efficiently, safely, and to the highest standards, enhancing the learning environment at BTVI.